



All applicants to drive in intra/interstate commerce must provide the following information on all companies worked for **during the preceding 10 years**. (Add another sheet as necessary.)

Employer Name:	Date From:	To:
Address:	Telephone:	
Position:	Supervisor:	
Description of Duties:		
Commodity Hauled:	Reason for Leaving:	
Were you subject to FMCSR's?	Yes	No
Was this job safety sensitive subject to drug and alcohol testing?	Yes	No

Employer Name:	Date From:	To:
Address:	Telephone:	
Position:	Supervisor:	
Description of Duties:		
Commodity Hauled:	Reason for Leaving:	
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Was this job safety sensitive subject to drug and alcohol testing?	Yes	No

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All applicants to drive in intra/interstate commerce must provide the following information on all companies worked for **during the preceding 10 years**. If this sheet is left empty, I acknowledge my employment record is complete on the previous sheet:

Employer Name:	Date From:	To:
Address:	Telephone:	
Position::	Supervisor:	
Description of Duties:		
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**PREVIOUS 3 YEARS DRIVING RECORD (391.27)**

Have you had any accidents in any vehicle in the prior 3 years? Yes    No    If yes, list below:

Month/Year	Type of Accident	Type of Vehicle	Injuries or Fatalities

**TRAFFIC CONVICTIONS & FORFEITURES**

Have you incurred convictions or forfeitures (other than parking violations) in the prior 3 years? Yes    No    If yes, list below:

Month/Year	Location	Charge	Penalty

Has your license been revoked or suspended during the previous 3 years? Yes    No    If yes, give circumstances:

**EDUCATION & MILITARY STATUS:**

Check Highest Grade Completed: 1 2 3 4 5 6 7 8 High School: 1 2 3 4 or GED College/Trade: 1 2 3 4

Have you served in the U.S. Armed Forces? Yes    No    Branch:

Dates: From:                      To:                      Reserve Status:                      Rank at Discharge:

**ADDITIONAL INFORMATION & EDUCATION:**

Add any additional information you regard as pertinent to the position for which you have applied:

CLASS OF EQUIPMENT	TYPE OF EQUIPMENT	DATES: From:	To:	APPROX # OF MILES
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Tractor & Trailer				
Tractor & Doubles				
Light Weight				
Other				

**CFR 49 PART 382.413**

This information will be verified with all previous employers for the prior three years, in accordance with Department of Transportation regulations:

Have you ever tested positive for controlled substances?	Yes	No
Have you ever tested at .02 or higher alcohol concentration?	Yes	No
Have you ever refused to submit to a controlled substance or alcohol test?	Yes	No
Have you ever tested positive or refused a pre-employment drug or alcohol test?	Yes	No

If you have answered YES to any of the above questions, please provide documentation from the Substance Abuse Professional of your release.

**HAVE YOU EVER BEEN CONVICTED OF, FORFEITED BOND OR COLLABORATED UPON, ANY OF THE FOLLOWING CHARGES:**

A felony? (If YES, explain in detail, giving dates, etc.)	Yes	No
A misdemeanor? (If YES, explain in detail, giving dates, etc.)	Yes	No
A felony, the commission of which involved the use of a motor vehicle?	Yes	No
A crime involving the manufacturing, knowing transportation, possession, sale or habitual use of amphetamines, a narcotic drug, a formulation of an amphetamine, or a derivative of a narcotic drug?	Yes	No
Operating a motor vehicle under the influence of drugs or alcohol?	Yes	No
Leaving the scene of an accident resulting in personal injury or death?	Yes	No

If the answer to any of the above is "YES", explain in detail, giving dates, etc.:

**TO BE READ AND SIGNED BY THE APPLICANT:**

I authorize **HORIZON FREIGHT SYSTEM**(including DAC, PSP and Bureau of Motor Vehicles) to make such investigations and inquiries of my personal, work, financial driving and medical history and other related matters as may be necessary in arriving at a leading decision. I hereby authorize employers, schools or persons to release all records of employment including assessments of my job performance, ability, fitness, driving history alcohol testing and controlled substance history to each and every company or authorized agent which may request such information in connection with my application with said company. I hereby release employers, schools or persons from all liability in responding to inquiries in connection with my application.

By signing below, I acknowledge that I can read, speak and understand the English language sufficiently as required by 49 CFR 391.11(b)(2). Further, I acknowledge that if English is my secondary language and I don't understand have difficulty understanding any information contained in this application or the remaining application materials or manuals, I will contact **Horizon** and request a translation or interpreter.

Further, by signing below, I acknowledge that I have received the disclosure titled "Important Disclosure Regarding Background Reports from the PSP Online Service." I understand that this disclosure and authorization is not generated or created by **Horizon Freight System** and any references to employment relationship including, but not limited to the terms prospective employer, employee, and employment are not to be construed as creating an employer/employee relationship between an Operator/Driver and **Horizon Freight System**. I also understand that **Horizon Freight System** does not employ drivers, but contracts with Owner-Operators and Third-Party Fleet Drivers who provide driving services to **Horizon Freight System** pursuant to an Equipment Lease and Service Agreement.

In the event of qualification, I understand that false or misleading information given in this application or interview(s) may result in disqualification and or cancellation of my lease agreement. I further understand that I am required to abide by all rules and regulations of the Company and Department of Transportation as permitted by law.

In accordance with DOT regulations 391.23 the driver has the right to review information provided by previous employers; the right to have errors in the information corrected by the previous employer and for that previous employer to re-send the corrected information; the right to have a rebuttal statement attached to the alleged erroneous information. This must be requested in writing within 30 days of contracting or denial of contracting.

This certifies the application above, was completed by myself, and that all entries within are true and complete to the best of my knowledge. I further recognize that any fraudulent or intentionally false entries or statements on any application, certificate, report, or record is strictly prohibited by the Federal Regulations. (49 CFR 390.35).

This application for an Independent Contractor Position: with **HORIZON FREIGHT SYSTEM** is pending the results of my Motor Vehicle Report, results of any Controlled Substance/Alcohol testing and inquiries to previous employers.

Date \_\_\_\_\_ Contractor / Applicant's Signature \_\_\_\_\_

**IMPORTANT NOTICE – REGARDING BACKGROUND REPORTS FROM THE PSP (ONLINE SERVICE)**

In connection with your application for employment with **HORIZON FREIGHT SYSTEM** (“Prospective Employer”), Prospective Employer, its employees, agents or contractors may obtain one or more reports regarding your driving, and safety inspection history from the Federal Motor Carrier Safety Administration (FMCSA).

When the application for employment is submitted in person, if the Prospective Employer uses any information it obtains from FMCSA in a decision to not hire you or to make any other adverse employment decision regarding you, the Prospective Employer will provide you with a copy of the report upon which its decision was based and a written summary of your rights under the Fair Credit Reporting Act before taking any final adverse action. If any final adverse action is taken against you based upon your driving history or safety report, the Prospective Employer will notify you that the action has been taken and that the action was based in part or in whole on this report.

When the application for employment is submitted by mail, telephone, computer, or other similar means, if the Prospective Employer uses any information it obtains from FMCSA in a decision to not hire you or to make any other adverse employment decision regarding you, the Prospective Employer must provide you within three business days of taking adverse action oral, written or electronic notification: that adverse action has been taken based in whole or in part on information obtained from FMCSA; the name, address, and the toll free telephone number of FMCSA; that the FMCSA did not make the decision to take the adverse action and is unable to provide you the specific reasons why the adverse action was taken; and that you may, upon providing proper identification, request a free copy of the report and may dispute with the FMCSA the accuracy or completeness of any information or report. If you request a copy of a driver record from the Prospective Employer who procured the report, then, within 3 business days of receiving your request, together with proper identification, the Prospective Employer must send or provide to you a copy of your report and a summary of your rights under the Fair Credit Reporting Act.

Neither the Prospective Employer nor the FMCSA contractor supplying the crash and safety information has the capability to correct any safety data that appears to be incorrect. You may challenge the accuracy of the data by submitting a request to <https://dataqs.fmcsa.dot.gov>. If you challenge crash or inspection information reported by a State, FMCSA cannot change or correct this data. Your request will be forwarded by the DataQs system to the appropriate State for adjudication.

Any crash or inspection in which you were involved will display on your PSP report. Since the PSP report does not report, or assign, or imply fault, it will include all Commercial Motor Vehicle (CMV) crashes where you were a driver or co-driver and where those crashes were reported to FMCSA, regardless of fault. Similarly, all inspections, with or without violations, appear on the PSP report. State citations associated with Federal Motor Carrier Safety Regulations (FMCSR) violations that have been adjudicated by a court of law will also appear, and remain, on a PSP report.

The Prospective Employer cannot obtain background reports from FMCSA without your authorization.

**AUTHORIZATION**

If you agree that the Prospective Employer may obtain such background reports, please read the following and sign below:

I authorize **HORIZON FREIGHT SYSTEM** (“Prospective Employer”) to access the FMCSA Pre-Employment Screening Program (PSP) system to seek information regarding my commercial driving safety record and information regarding my safety inspection history. I understand that I am authorizing the release of safety performance information including crash data from the previous five (5) years and inspection history from the previous three (3) years. I understand and acknowledge that this release of information may assist the Prospective Employer to make a determination regarding my suitability as an employee.

I further understand that neither the Prospective Employer nor the FMCSA contractor supplying the crash and safety information has the capability to correct any safety data that appears to be incorrect. I understand I may challenge the accuracy of the data by submitting a request to <https://dataqs.fmcsa.dot.gov>. If I challenge crash or inspection information reported by a State, FMCSA cannot change or correct this data. I understand my request will be forwarded by the DataQs system to the appropriate State for adjudication.

I understand that any crash or inspection in which I was involved will display on my PSP report. Since the PSP report does not report, or assign, or imply fault, I acknowledge it will include all CMV crashes where I was a driver or co-driver and where those crashes were reported to FMCSA, regardless of fault. Similarly, I understand all inspections, with or without violations, will appear on my PSP report, and State citations associated with FMCSR violations that have been adjudicated by a court of law will also appear, and remain, on my PSP report. I have read the above Disclosure Regarding Background Reports provided to me by Prospective Employer and I understand that if I sign this Disclosure and Authorization, Prospective Employer may obtain a report of my crash and inspection history. I hereby authorize Prospective Employer and its employees, authorized agents, and/or affiliates to obtain the information authorized above.

**DRIVER SIGNATURE**

Date Signed

Signature

Name

NOTICE: This form is made available to monthly account holders by NIC on behalf of the U.S. Department of Transportation, Federal Motor Carrier Safety Administration (FMCSA). Account holders are required by federal law to obtain an Applicant's written or electronic consent prior to accessing the Applicant's PSP report. Further, account holders are required by FMCSA to use the language contained in this Disclosure and Authorization form to obtain an Applicant's consent. The language must be used in whole, exactly as provided. Further, the language on this form must exist as one stand-alone document. The language may NOT be included with other consent forms or any other language.

**REQUEST FOR REFERENCE:**

To:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

FROM: HORIZON FREIGHT SYSTEM  
8777 ROCKSIDE ROAD  
CLEVELAND, OH 44125  
PHONE: 800-480-6829 EXT. 160  
FAX: 801-206-3970  
EMAIL: applications@horizonfreightssystem.com

**Dear Personnel Manager,**  
The individual named below has applied at Horizon Freight System to be qualified as a commercial motor vehicle driver. Your firm is listed by the applicant as a previous employer or State entity holding licensing information. Please reply to this inquiry regarding the mentioned applicant. As you will note from the waiver stated below, all liability of you and your company has been released by the applicant. Please return by fax to **801-206-3970** or email to **applications@horizonfreightssystem.com** as soon as possible or if mailing, to the above address. Thank you in advance for your cooperation!  
- HORIZON FREIGHT SYSTEM

**APPLICANT**

Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_  
Date of Birth: \_\_\_\_\_ CDL license #: \_\_\_\_\_ State of license: \_\_\_\_\_

**REFERENCE DETAILS**

Please provide this individuals dates of employment: FROM: \_\_\_\_\_ TO: \_\_\_\_\_

Was this individual a Commercial Motor Vehicle Driver while with your Company?  Yes  No

What kind of equipment was driven:  Tractor Trailer  Straight Truck Other: \_\_\_\_\_

Trailer Type:  Flatbed  Container  Van  Reefer Other: \_\_\_\_\_ Trailer size: \_\_\_\_\_

What type of commodities were transported?  Steel Coils Other: \_\_\_\_\_

Was he/she qualified as:  Owner/Operator  Driver for an Independent Contractor  Company Driver

Other:  Full Time  Part Time  Casual

Were there any accidents?  Yes  No

If so, how many were preventable? \_\_\_\_\_

Date and description: \_\_\_\_\_  
\_\_\_\_\_

Is this driver knowledgeable of DOT Regulations?  Yes  No Hazardous Materials?  Yes  No

Were there any repeated or severe Company Policy Violations?  Yes  No

Were there hours of service or logging violations?  Yes  No

Reason for leaving:  Discharged  Resigned  Lay off Other: \_\_\_\_\_

Is he/she eligible for hire?  Yes  No If NO, please explain: \_\_\_\_\_

In accordance with 391.23(e), please provide the following Controlled Substance/Alcohol information for any driver qualified within the previous three years:

Has this driver/applicant ever tested positive for controlled substances?  Yes  No

Has this driver/applicant ever tested at a 0.02 or higher alcohol concentration level?  Yes  No

Has this driver/applicant ever refused a controlled substance or alcohol test  Yes  No

If yes to any of the above, was this driver referred to a Substance Abuse Professional?  Yes  No

**REFERENCE SIGNATURE**

Name of person supplying information: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

**AUTHORIZATION**

I hereby authorize the above listed company (including DAC and Bureau of Motor Vehicles) to release all records of employment, including assessments of my job performance, ability, fitness, driving history, alcohol testing history and controlled substance history, including pre-employment testing (40.321(b)) (40.25(b)), to each and every company (or authorized agent) which may request such information in connection with my application with said company. I hereby release above listed company from any and all liability of any type as result of providing the above information for the undersigned. In accordance with DOT regulations 391.23 the driver has the right to review information provided by previous employers; the right to have errors in the information corrected by the previous employer and for that previous employer to re-send the corrected information; the right to have a rebuttal statement attached to the alleged erroneous information. This must be requested in writing within 30 days of contracting or denial of contracting. By signing below, I acknowledge that any fraudulent or intentionally false entries or statements on any application, certificate, report, or record is strictly prohibited by Federal Regulations. (49 CFR 390.35)

Applicant's Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_ Witness' Signature: \_\_\_\_\_